

Okanogan County Fire District #6
Board of Fire Commissioners Meeting Minutes

June 10, 2024

PRESENT: Chief Acord, Assistant Chief Stamps, Commissioners Milliken and Lindsey, Secretary Norris

Meeting called to order by Commissioner Milliken at 7:00 PM

Approval of Minutes

Commissioner Lindsey made a motion to approve the minutes from the May 13, 2024 Regular Meeting; the motion was seconded by Commissioner Milliken and all were in favor of approval. Commissioner Milliken signed the minutes.

Treasurer's report

Chief Acord provided the financial statement covering 05.01.24 – 05.31.24. Commissioner Milliken asked if it was possible to have this report distributed before the regular meetings and for a copy he can retain and review. Commissioner Lindsey asked for a refresher on how to read the report. Commissioner Milliken moved to approve the Treasurer's Report and Commissioner Lindsey seconded the motion; all were in favor and the motion was approved.

Correspondence

Chief Acord reported he had no correspondence to share.

Public Comment

There were no public comments.

Old Business

- New Apparatus Update:
 - Chief Acord stated there is nothing new to share
 - Commissioner Milliken asked for regular updates on the production process, along with loan status and how funds are being spent
 - Chief Acord stated he does not expect production to start until 2025 and won't have details on the loan from the state until the end of June.
 - Commissioner Lindsey asked if Chief Acord has past experience with apparatus acquisitions
 - Chief Acord confirmed he does
 - Commissioner Lindsey asked how the communication process work for those
 - Chief Acord said any significant changes to production timeline, specifications, or budget are brought to the board.
- Training Report

- Chief Acord stated he discussed the report with Captain Fosness, who would be responsible for report creation and ongoing production. There would be some impact to Captain Fosness' workload, but he's the sort of person who'd just get it done.
- Commissioner Lindsey asked how much time
- Chief Acord thought an hour a month, maybe longer at the outset.
- A discussion between the Commissioners and Chief Acord then ensued regarding the intent behind the report and the specific content/format
- Commissioner Milliken will try to develop report prototype.
- Chief Acord advised the board will need to decide what it wants and then vote on it in a future meeting. He also pointed out that distribution of the Treasurer's report prior to the regular Board meetings would need a vote from the board to make it official.

New Business

- Secretary Resolution
 - Chief Acord provided a resolution (24-004) that is needed to make David Norris's appointment as District Secretary official.
 - The resolution was read, Commissioner Milliken moved to approve, Commissioner Lindsey seconded, and all were in favor – resolution 24-004 passed.
- Drainage Swale
 - Chief Acord said the Public Works Supervisor for Winthrop had started a conversation about the work on Horizon Flats Road. They need to add a secondary swale to the West end of our property for water/run off. Chief stated he asked about the squirrels and was assured there would be no impact to them. His preference would be to have the town own the property.
 - Commissioner Lindsey indicated he was amenable to this arrangement. Commissioner Milliken asked for a sketch, but also was amenable.
- Surplus Equipment
 - Chief Acord provided an update on the status of the new C641. He stated it is very close to being ready for service and when that occurs, the District will have the current White C641 as extra. Considering the mileage and maintenance costs, we want to sell it.
 - Commissioner Lindsey asked if we hire another firefighter, will we need another command vehicle?
 - Chief said he doesn't think so. C602 is also up for replacement – the trigger is age and 10 yrs is the replacement cycle, that vehicle is 12 yrs old.
 - Chief Acord offered a resolution (24-005) to put C601 to surplus sale and explained what the sale process would entail. There was some discussion of the resolution.
 - Commissioner Lindsey moved to approve resolution 24-005, Commissioner Milliken seconded the motion, all were in favor and the motion passed.
- Driveway Easement in Carlton
 - Chief Acord said a driveway easement exists behind the Carlton station that allows access to the lot to the south of the station. This isn't ideal because it essentially divides the district property into two sections. He is in active discussions with the easement holder to move the easement to the east end of the property.

Chief's Report

Chief Acord provided the Accrual Usage and Call Log reports. Commissioner Lindsey asked about the difference in accrual rate for staff members. Chief Acord said this was due to the variations in tenure – those with more time with the District will accrue at higher rates than less-tenured folks.

Chief Acord updated the commissioners on a change in “labeling” and the process for assigning wildland teams. Essentially, the Type 1/2 designations are replaced by a “Critical” label. These changes mean Chief Acord could be called to different types of incidents. Our region, Region 6, has eight Complex Incident Management teams. Chief Acord stated his current classification requires his attendance at a class in the southwest, which will involve more travel than normal.

- Commissioner Lindsey asked if there is an SOP for chain of command when Chief Acord is out of town. Chief Acord said yes, Assistant Chief Stamps would be next in command.

Other Committee Reports

None

Executive Sessions

None

Good of the Order


None

Voucher Review and Approval

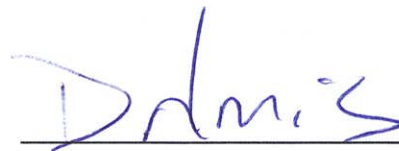
The Commissioners took time to review each of the vouchers since the last regular meeting and the Voucher Certification dated 6.10.2024. Commissioner Milliken moved to approve the Certification, Commissioner Lindsey seconded the motion and all were in favor. The commissioners then reviewed and signed the Voucher Certification dated 6.10.2024 and signed the Payroll Voucher Certification for May.

Adjournment

The meeting was adjourned at 8:31PM



Commissioner Miles Milliken



David Norris, Secretary